

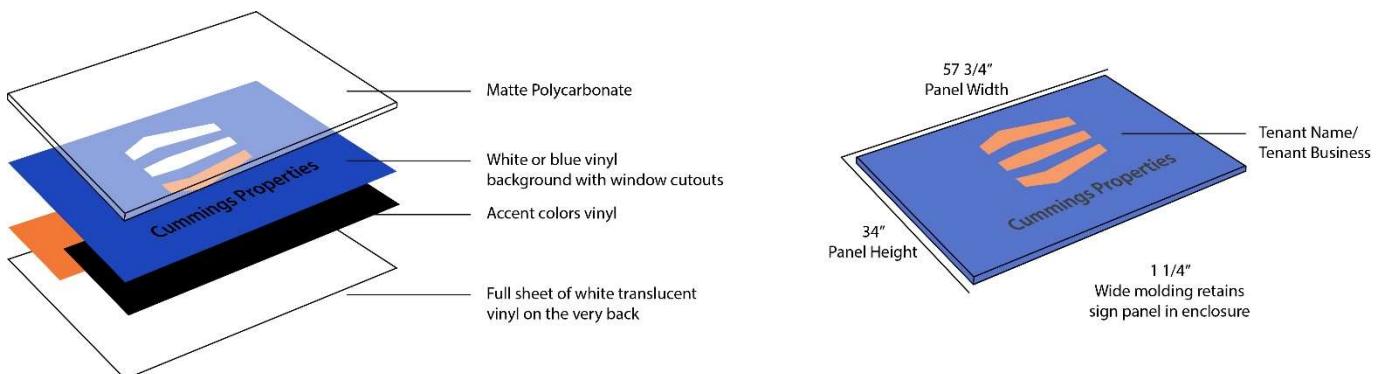
4.3d Signage – Cluster **Specialty Work Guidelines**

The following should be used in conjunction with the entirety of these Guidelines.

Checklist

Please use this form to confirm that the proposed sign construction will comply with CPL standards. Check off each item and/or insert comments as necessary. Please email completed form and other submission requirements to Jeff Turri at jdt@cummings.com or grafix@cummings.com.

- 1. LESSEE has a fully executed sign agreement with CPL which designates the sign location.
- 2. A scale drawing of sign graphics is attached for written design approval prior to fabrication of panels.
- 3. LESSEE will deliver the fabricated sign panels to CPL at 200 West Cummings Park for final approval and installation. (Two panels at most locations).
- 4. 3/16" thick clear matte polycarbonate made of Lexan, Makrolon, or another approved matte polycarbonate. Any materials that are not matte polycarbonate will not be allowed. First faces of panels to be matte textured and free of graphics with all vinyl applied to second face of panel. Matte overlays are not allowed as they will yellow and deteriorate quickly.
- 5. White or blue sign background color is correct for assigned panel location on cluster sign.
- 6. Avery Dennison Blue translucent vinyl, No. A6567-T, or Arlon Bright Blue translucent vinyl #67.
- 7. Avery Dennison White translucent vinyl, No. A6001-T, or Arlon White translucent vinyl #20.
- 8. Up to three colors of text and symbols over white or blue background, but cannot exceed more than 50% of the overall design.
- 9. Graphics will be free of bubbles, shadows, or other defects.
- 10. Background vinyl material to be one sheet of vinyl with no seams and cover entire rear surface of sign panels.
- 11. Graphics will be applied only to the rear surface of the sign panel using one of the two following options:
 - OPTION I:** If panel requires a blue background- Apply *full* sheet of blue translucent vinyl (with "window cutouts" allowing for graphics) to back of polycarbonate. Then apply patches of colored vinyl over blue vinyl sheet thus creating colored graphics through "window cutouts." Subsequently apply *full* sheet of white translucent vinyl over the colored vinyl patches and blue translucent vinyl to allow for even light diffusion.
 - OPTION II:** If panel requires a white background- First apply colored cut vinyl graphics to the back side of the polycarbonate. Subsequently apply *full* sheet of white translucent vinyl over the colored vinyl graphics to allow for even light diffusion.
- 13. All graphics to be centered horizontally on sign.
- 14. A minimum border area free of lettering or graphics to extend 3" in from edge of entire sign.
- 15. Graphics should follow the sample layout below, with large, simple text elements. Sign should include business description if not evident in business name. Telephone numbers and website addresses are not allowed.



Notes:

1. Some cluster signs are *not* illuminated, including 18 Commerce Way, 3 Gill Street, 200 Boston Avenue, and the sign adjacent to 74 Cummings Park.
2. Signs at the following locations have non-standard dimensions and require field verification by LESSEE sign vendor; 78 Olympia Avenue, 200 Boston Avenue, and 66 Concord Street (57 5/8" x 33 7/8").

LESSEE/Contractor signature: _____ Date: _____